

Washoe County
Regional Animal Services Advisory Board
NOTICE OF MEETING AND AGENDA
Friday, July 23, 2021 ~ 9:30 a.m.
via Zoom Teleconference

Members
Naomi Duerr-Chair
Paul Anderson
Kitty Jung
Jill Dobbs
Irene Payne
Trudy Brussard
Julie McMahan

This meeting will be held via Zoom teleconference only. To attend this meeting, please log into the Zoom webinar at the following link, <https://us02web.zoom.us/j/86526049890> As an alternative to this link, you can join the meeting by typing zoom.us in your computer browser, clicking “Join a Meeting” on the ZOOM website, and entering this Meeting ID: **865 2604 9890**. NOTE: This option will require a computer with audio and video capabilities.

Alternatively, you can join the meeting by telephone by dialing +1 253 215 8782, entering the **Meeting ID: 865 2604 9890** and pressing #.

Possible Changes to Agenda and Timing. The Regional Animal Services Advisory Board may consider items on this agenda out of order, may combine two or more items for consideration, may remove items from the agenda, and may move items to the agenda of another later meeting at any time.

Public Comment. Public comments are welcomed during the public comment periods at the beginning and end of the meeting and during individual action items and are limited to three (3) minutes per person. Persons may not allocate unused time to other speakers.

Members of the public may submit public comment by attending the meeting via teleconference by logging into the ZOOM webinar at the above link and utilizing the “Raise Hand” feature during any public comment period. To provide public comment via telephone, press *9 to “Raise Hand” and *6 to mute/unmute. Additionally, members of the public may submit written comments via email to Amanda Schultz at Aschultz@washoecounty.us. The County will make reasonable efforts to send all email comments received by 4:00 p.m. on July 20, 2021, to the Advisory Board members prior to the meeting.

During the general public comment periods at the beginning and end of the meeting, speakers may address any matter either on or off the agenda. For the remainder of the agenda, public comment will only be heard during items listed “for possible action” and should be about the specific item being considered by the Advisory Board.

Responses to Public Comments. The Regional Animal Services Advisory Board may deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by board members. However, responses from board members to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure that the public has notice of all matters the Advisory Board will consider, members may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action, or to ask that a matter be listed on a future agenda. The Advisory Board may do this either during the Public Comment item or during the following item: “WASHOE COUNTY REGIONAL ANIMAL SERVICES ADVISORY BOARD MEMBERS AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS (Non-action item).”

Forum Restrictions and Orderly Conduct of Business. The Regional Animal Services Advisory Board conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person or group of persons whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given

prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite are examples of speech that may be reasonably limited.

Posting of Agenda. Pursuant to NRS 241.020(4)(b), this Notice of Meeting and Agenda has been posted at the Washoe County Regional Animal Services Center (2825 Longley Lane, Reno, Nevada); and has been electronically posted on the State of Nevada Public Notice website at: <https://notice.nv.gov> and the Washoe County Regional Animal Services' Advisory Board website at: https://www.washoecounty.us/animal/wcras_advisory_board/index.php.

How to Get Copies of Agenda and Supporting Materials. Copies of this agenda and supporting materials for the items on the agenda provided to the Regional Animal Services Advisory Board may be obtained on the Washoe County Regional Animal Services' Advisory Board website at: https://www.washoecounty.us/animal/wcras_advisory_board/index.php or at Washoe County Regional Animal Services, 2825 Longley Lane, Reno, Nevada, or by contacting Amanda Schultz at phone (775) 353-8900, e-mail ASchultz@washoecounty.us, or address 2825 Longley Lane, Suite A, Reno, Nevada 89502. If you make a request, we can provide you with a link to the website, send you the material by email or prepare paper copies for you at no charge. Supporting materials are available to the public at the same time they are available to Advisory Board members. If materials are distributed at a meeting, they are available within one business day after the meeting.

1. **CALL TO ORDER/ROLL CALL** [Non-action item]
2. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the agenda. Comments are to be made to the Washoe County Regional Animal Services Advisory Board (ASAB) as a whole.
3. **APPROVAL OF April 23, 2021, MINUTES** [For possible action]- Board members may identify any additions or corrections to the draft minutes as transcribed.
4. **INTRODUCTION OF NEW MEMBERS** [Non-action item] – New Board members Trudy Brussard and Julie McMahan.
5. **ELECTION OF OFFICERS** [For possible action] – Election of Vice-chair.
6. **OPEN MEETING LAW AND ETHICS TRAINING AND WCRAS ORIENTATION** [Non-action item] - An information training on the basic tenets of Nevada's Open Meeting Law (NRS 241) and ethical requirements/considerations (NRS 281A), and how these laws apply to the Washoe County Animal Services Advisory Board, presented by Deputy District Attorney (DDA), Jennifer Gustafson, and the functional overview of the WCRAS department presented by Director, Shyanne Schull.
 - a. Open Meeting Law, DDA Jennifer Gustafson
 - b. Ethical Requirements, DDA Jennifer Gustafson
 - c. WCRAS Functional Overview, Director Shyanne Schull
7. **GUEST APPEARANCE** [For possible action]- To approve a Resolution of Appreciation of Extraordinary Service for Chris Day and to authorize the Chair to sign the resolution on behalf of the ASAB.
8. **DIRECTOR'S REPORT** [Non-action item] - An informational update on the Washoe County Regional Animal Services' (WCRAS) programs, statistics, emerging developments, financial updates, and other matters properly related thereto for the fourth quarter of FY 21. Director Shyanne Schull.
9. **UPDATE AND PRESENTATION ON WCRAS PARTNERSHIPS TO SUPPORT REGIONAL HOMELESS SHELTERS AND PETS**[Non-action item]- An informational update on the partnerships between OUR Place,

Cares Campus and Safe Camp shelters and WCRAS, including program efficiencies and needs such as veterinary services. Program Coordinator Quinn Sweet.

10. **INFORMATIONAL REPORT ON WCRAS QUARANTINE PRACTICES** [Non-action item]- An informational update on WCRAS's animal quarantine procedures and practices, as requested by the ASAB. Field Supervisor Heidi Mittelstaedt.
11. **WASHOE COUNTY REGIONAL ANIMAL SERVICES ADVISORY BOARD MEMBERS AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – Limited to items not addressed elsewhere on the agenda. The Washoe County Regional Animal Services Advisory Board may not engage in discussion or take action on any item identified under this topic. Rather, items may be placed on a future agenda for discussion and possible action.
12. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the Washoe County Advisory Board agenda. Comments are to be made to the Washoe County Regional Animal Services Advisory Board as a whole.
13. **ADJOURNMENT** [Non-action item]